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Town of Uxbridge

X Meeting

Cancellation

Board or Commission Budget Subcommittee

Meeting Date

August 13, 2015 **UHS Library**

7:00 p.m. Time

Place Authorized Signature

- Call to Order
- 2 Public Comment
- 3 Accept Outstanding Meeting Minutes
- 4 FY2017 Budget Process & Timeline Discussion
- 5 Electric Supplier Services Contract
- 6 Adjournment

Meeting Postings:

Except in an emergency, a public body must post notice of a meeting at least 48 hours in advance, excluding Saturday's,

Sunday's and legal holidays, except in emergencies.

- "Emergency" is a sudden, generally unexpected occurance or set of circumstances demanding Immediate action. In an emergency, a public body shall post notice as soon as reasonably possible prior to a meeting.
- Notice must include date, time and place of meeting.
- Must include listing of topics the chair reasonably anticipates will be discussed at the meeting.
- Topics must give enough specificity so that the public will understand what will be discussed.
- Public bodies are encouraged to update the notice when aware of new topic within the 48 hour period before the meeting.
- Chairs should not post notices so far in advance that there is a high likelihood that new topics will arise, unless the chair
- updates the notice with any such new topics 48 hours in advance of the meeting.